

THE ERWIN GREAT OUTDOORS FESTIVAL

MAY 6, 2023 10AM-4PM

VENDOR APPLICATION

This festival is a celebration and presentation of the variety of outdoor activities available to the residents and visitors of the Town of Erwin and Unicoi County

To Inquire about participating in the Great
Outdoors Festival: email a description of
your merchandise to
communications@erwintn.org
or call 423-342-3537

PRE-APPROVAL IS REQUIRED BEFORE
TURNING IN PAYMENT AND FULL
APPLICATION for FIRST TIME VENDOR.

RULES AND REGS.

Booth Spaces are 15 feet wide and 10 feet deep. The number on the sidewalk represents the center of the booth. It is important that these boundaries be observed to respect the fellow vendors rental spaces and ensure emergency personnel can pass through the festival grounds unimpeded.

1. Any vendor or participant not abiding by the Erin GOF rules and regulations may be asked to leave the festival grounds and will forfeit his or her space.
2. Festival Hours are Saturday 10am–4pm, Saturday May 6 2023. Vendor setup will be Saturday morning beginning at 7am. Vendors should be in their designated areas by 9am with vehicles off the Main Street. Your signature on this application confirms your participation and agreement to adhere to the rules and regulations of the festival.
3. All exhibitors must provide their own tents, shelves, tables and chairs. The area around the booth space must be kept free of litter. Vendors must apply through the town of Erwin for electricity and supply their own cords.

RULES AND REGS.

4. Please be aware that due to the irregularity of the pavement or placement near storm drains, grates, shims and other devices may be needed to provide level ground for tent or table legs.

*****tent weights are required*****

5. All vendors must collect and submit Tennessee State Sales Tax

6. All vendors must staff their own booths. Town employees will not staff booths for any reason.

7. No vehicles are allowed on festival grounds during festival hours. Vendors bringing vehicles onto the festival grounds during festival hours could face forfeiture of their space the following year, as well as possible fines and towing. Vendors not adhering to this rule may be asked to leave the festival grounds and will forfeit his or her space.

8. No jumping jacks or fireworks of any kind are permitted: Chinese throwing stars, blow dart guns, weapons or toys imitating weapons or similar products are not allowed within the festival grounds.

RULES AND REGS.

9. No subleasing of booth spaces is allowed. The booth must contain the items listed on the attached application. You are not allowed to sell your booth to another vendor and or organization or are allowed to give your booth to another vendor or organization. If you cannot occupy your booth, it reverts back to the festival coordinators.

10. For the 2023 Erwin Great Outdoors Festival, booth spaces are available for non-profit organizations at no cost if providing an interactive activity.

11. Vendors are required to pay a \$50 non-refundable fee.
Electricity will be available for an additional \$20 fee. Payment should be sent in the form of a check made out to the Town of Erwin.
Please note: Outdoors Festival' in the note portion of the check. Mail the application to Erwin Town Hall, PO Box 59, Erwin TN 37650.

12. The deadline for festival vendors to register is April 17, 2023. Festival coordinators will share information regarding booth location, set up instruction and other information after that date.

RULES AND REGS.

If you are interesting in becoming a vendor, you must meet the following criteria and meet the requirements of the Great Outdoors Festival Committee. This is a juried festival and pre-approval must be obtained from Festival Committee prior to completing full application below.

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There are 4 categories of vendors: Crafts, Outdoor Recreation, Nursery and Food

Craft Vendors: Merchandise must be garden or nature related handmade arts and crafts or lawn and garden accessories.

Nursery Vendors: Annuals, perennials, vegetables, herbs, trees, shrubs, hard to find plants and garden related merchandise

Food Vendors

Outdoor Recreation Businesses and Awareness Groups

Non-Profit Organizations: Interactive Displays pertaining to nature or information and resources pertaining to outdoor activities in the region.

ERWIN GREAT OUTDOORS FESTIVAL

Vendor Full Application

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Name: _____

Company: _____

Address: _____

City/State/Zip: _____

Phone: _____

Email: _____

Do you need electricity: _____

Description of Merchandise: _____

All Booths are 15' wide x 10' deep. The TOE reserves the right to refuse any vendor from participating in the festival. The organizers determine the final placement of all vendors within the festival and reserve the right to move any vendor. By signing on the line below, you agree you have read and agree to follow all festival rules and regulations AND have gained pre-Approval of merchandise.

Signature : _____ Date: _____

Make check out to Town of Erwin. Send Check and Application to PO
Box 59, Erwin TN 37650,